

**VIRGINIA BOARD OF VETERINARY MEDICINE  
SPECIAL CONFERENCE COMMITTEE MINUTES  
DEPARTMENT OF HEALTH PROFESSIONS  
BOARD ROOM 3  
HENRICO, VA  
August 24, 2017**

- CALL TO ORDER:** A meeting of a Special Conference Committee (“Committee”) of the Virginia Board of Veterinary Medicine (“Board”) was convened on August 24, 2017, at 1:01 p.m., at the Department of Health Professions, Perimeter Center, 2<sup>nd</sup> Floor Conference Center, Board Room 3, 9960 Mayland Drive, Henrico, Virginia 23233.
- MEMBERS PRESENT:** Ellen G. Hillyer, M.P.H., D.V.M., Chairperson  
Steven B. Karras, D.V.M.
- STAFF PRESENT:** Amanda E. M. Blount, Deputy Executive Director  
Terri H. Behr, Discipline/Compliance Specialist  
Emily E. Tatum, Adjudication Specialist
- MATTER SCHEDULED:** **Sayed Sultan Masood, D.V.M.**  
**Case No.: 176807**
- Discussion:** Dr. Masood appeared before the Committee in person in accordance with a Notice of Informal Conference dated May 12, 2017, and a letter dated July 14, 2017, to inquire into allegations that he may have violated certain laws and regulations governing veterinary practice in Virginia. Dr. Masood was represented by counsel, Michael E. Thorsen, Esquire. The Committee fully discussed the allegations contained in the Notice with Dr. Masood.
- Closed Session:** Dr. Karras moved that the Committee convene a closed meeting pursuant to § 2.2-3711(A)(27) of the Code of Virginia (“Code”) for the purpose of deliberation to reach a decision in the matter regarding **Sayed Sultan Masood, D.V.M.** Additionally, Dr. Karras moved that Ms. Blount attend the closed meeting because her presence in the closed meeting was deemed necessary and would aid the Committee in its deliberations. The motion was seconded and carried unanimously.
- Reconvene:** Dr. Karras moved that the Committee certify that it heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of

**Virginia Board of Veterinary Medicine  
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Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened. The motion was seconded and passed.

The Committee reconvened in open session pursuant to § 2.2-3712(D) of the Code.

**DECISION**

**Case No. 176807:**

Ms. Blount read the Findings of Fact and Conclusions of Law made by the Committee. Ms. Blount also reported that the Committee voted to reprimand Dr. Masood.

Upon a motion by Dr. Karras, and duly seconded by Dr. Hillyer, the Committee voted to accept the Findings of Fact and Conclusions of Law and decision as read by Ms. Blount. The hearing adjourned at 2:19 p.m.

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Ellen G. Hillyer, M.P.H., D.V.M., Chairperson

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Amanda E. M. Blount, Deputy Executive Director